

## **Key word transformation strategies**

1) Match the phrases 1-6 with the phrases a-f that have similar meanings

- |                                       |                          |
|---------------------------------------|--------------------------|
| 1. Don't forget! MIND                 |                          |
| 2. I'm sorry! APOLOGISE               | a. be bound to           |
| 3. still not NOT YET                  | b. can't afford          |
| 4. will almost certainly BE BOUND TO  | c. remind                |
| 5. not have enough money CAN'T AFFORD | d. have no difficulty in |
| 6. find easy to HAVE NO DIFFICULTY IN | e. apologise             |
|                                       | f. not yet               |

2) For each of the sentences below, write a second sentence which has a similar meaning, use the phrases a-f above

1. "Don't forget to turn off the headlights!" he told me.

He reminded me to turn off the headlights (remind + object + to verb)

2. "I'm sorry I didn't ring you before," my sister said.

My sister apologised for not ringing before

My sister apologised for not having rung before

Apologise + for + verbing/apologise to someone for doing something/for having done something

3. I still haven't filled in the form.

I haven't filled in the form yet

4. It'll almost rain if we have the party outdoors.

It's bound to rain if we have the party outdoors

5. I don't have enough money for a holiday this year.

I can't afford a holiday this year

6. They found it easy to find a buyer for their flat.

They had no difficulty in finding a buyer for their flat

They didn't have any difficulty in finding.....

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3) Match the phrases 1-6 with the phrases a-f that have similar meanings

- |   |                             |
|---|-----------------------------|
| 1. If I were you.....ADVISE                             | a. must have                |
| 2. If only.....REGRET                                   | b. took more time           |
| 3. So SUCH  | c. such                     |
| 4. I'm sure MUST HAVE                                   | d. never been so frightened |
| 5. didn't finish TOOK MORE TIME                         | e. advise                   |
| 6. was the most frightening NEVER BEEN<br>SO FRIGHTENED | f. regret                   |

4) For each of the sentences below, write a second sentence which has a similar meaning, use the phrases a-f above

1. "If I were you, I'd pack an extra jumper," my cousin told me.  
My cousin advised me to pack an extra jumper (advise + object + to verb)
2. "If only I had spoken to him earlier," I thought.  
I regretted not speaking to him earlier  
I regretted not having spoken to him earlier
3. I didn't expect the bag to be so heavy.  
I didn't expect it to be such a heavy bag
4. I'm sure the manager was very angry when he found out.  
The manager must have been very angry when he found out
5. They didn't finish the building work as early as I hoped.  
The building took more time than I had hoped
6. It was the most frightening thing I've ever done.  
I've never been so frightened in my life

8) Where might you find these notices.

1

**PATIENTS WITHOUT AN APPOINTMENT WILL NOT BE SEEN** doctor's surgery

2


3

**Closing date for submitting applications**  
**10th July** any place offering a work position

4

**NO PARKING ANYTIME**

UNAUTHORIZED VEHICLES TOWED AT VEHICLE OWNER'S EXPENSE



5

**YOU WILL NEED TO SHOW A VALID FORM OF ID TO COLLECT YOUR ORDER**

6

**CUSTOMERS**  
 THERE IS AN OPTIONAL 10% SERVICE CHARGE restaurant

7

**It is advisable to take out insurance before you travel**  
 travel agency

8

**ALL STUDENTS WHO ARRIVE AFTER 8.45 MUST SIGN THE LATE BOOK**

9) For each of the signs above, write two sentences with a similar meaning, using the word given. Do not change the word given. You must use between two and five words, including the word given.

1. a) Patients without an appointment \_\_\_\_\_ by a doctor **(CAN'T)** be seen  
 b) Patents with no appointment \_\_\_\_\_ a doctor are not**(ABLE)** to see
2. a) Dogs \_\_\_\_\_ use the beach. Dogs **(MUST) not**  
 b) Dogs \_\_\_\_\_ on the beach. Dogs are not **(ALLOWED) (to go)**
3. a) Applications \_\_\_\_\_ received by 10<sup>th</sup> July. **(TO)** have to/need to be

- b) It \_\_\_\_\_ your application by 10<sup>th</sup> July **(NECESSARY) it is necessary to submit/sent**
4. a) The council \_\_\_\_\_ park here. **(LET) doesn't let you/won't let you**
- b) You \_\_\_\_\_ here. **(PERMITTED) you are not permitted to park here**
5. a) A valid form of ID \_\_\_\_\_ your order. **(REQUIRED) is required when you collect/ is required to collect**
- b) You \_\_\_\_\_ valid form of ID when you collect your order. **(HAVE) to show**
6. a) Customers \_\_\_\_\_ a 10% tip if they want to. **(CAN) leave**
- b) Customers \_\_\_\_\_ a 10% tip. **(HAVE)don't have to leave**
7. a) You \_\_\_\_\_ before the trip. **(SHOULD) take out insurance**
- b) You \_\_\_\_\_ without insurance. **(OUGHT) not to travel**
8. a) Students who arrive after 8.45 \_\_\_\_\_ the late book. **(WILL) need to sign/ will have to sign**
- b) It \_\_\_\_\_ who arrive after 8.45 sign the late book. **(ESSENTIAL) is essential that students/ essential for students**

## HEDGEHOGS AND BATS

10) Choose a synonym from the box to replace the underlined words in the text.

broken up \* catch sight of \* cope with \* going down \* die out \* make up \* on the look-out \* run over \* take care of \* take part in \*

### HEDGEHOGS IN DANGER OF EXTINCTION

catch sight of

It's always been rare to **(a) see** a hedgehog in the daytime, but

the nocturnal ramblings that take them through our gardens **(b)**

On the look out

**searching** for worms, slugs and snails are also on the decrease.

Going down

Numbers of UK hedgehogs are **(c) declining** at the same rate as

tigers. If nothing is done to **(d) look after** our prickly friends,

Take care of

ecologists believe that it is inevitable that hedgehogs will **(e)**

Die out

**become extinct**. One reason for the decline is the use of

pesticides which kill the invertebrates that **(f) form** most of their

Make up

diet. In addition to this, hedgehogs are having to **(g) deal with**

Cope with

habitat fragmentation. Hedgehogs look for food over a wide area

but their habitats are being **(h) divided** by gardens fences and

Broken up

roads. Roads pose an additional risk, as many of them are

**(i) killed by vehicles**. Wildlife lovers in the UK are being

Run over

encouraged to **(j) participate** in hedgehog conservation

Take part in

programmes.



### 11) Key Word Transformations

Complete the second sentence so that it has a similar meaning to the first sentence, using the word given. Do not change the word given. You must use between two and five words, including the word given.

1. Many people take no notice of the bats in our summer skies.

#### **PAY**

Many people \_\_\_do not pay attention to\_\_\_the bats in our sum



2. It is unfair that bats are disapproved by some people.

#### **LOOK**

It is unfair that some people\_\_\_ look down on\_\_\_\_\_ bats

3. Some bats are on the decline because there aren't enough roost sites.

#### **RUN**

Some bats are on the decline because they are starting \_\_\_to run out of\_\_\_\_\_ roost sites.

4. In fact, bats are tolerated in some buildings.

#### **UP**

In fact many people \_\_\_put up with\_\_\_\_\_ bats in some buildings.

5. I recently decided to build a bat box to put in my shed.

#### **MIND**

I recently made \_\_\_\_\_up my mind to build\_\_\_\_\_ a bat box to put in my shed.

6. Bats may take some time to use the box.

#### **MAKE**

It may take some time before \_make use of the \_\_\_\_\_box.

12) For each Key Word Transformation below, decide what the first word in the gap should be. Choose one word from each list

**Question 1**

- a. it
- b. only
- c. there
- d. everyone
- e. however

**Question 3**

- a. a
- b. was
- c. it
- d. had
- e. been

**Question 5**

- a. not
- b. to
- c. that
- d. do
- e. stop

**Question 2**

- a. agree
- b. am
- c. and
- d. don't
- e. think

**Question 4**

- a. out
- b. a
- c. how
- d. on
- e. of

**Question 6**

- a. came
- b. end
- c. was
- d. became
- e. ended

1. When a group of us went to see that film, I was the only person who didn't enjoy it.

**EXCEPT**

When a group of us went to see that film, everyone except (for) me \_\_\_\_\_ enjoyed it.

2. I think that your opinion on the subject is wrong.

**AGREE**

I \_\_\_\_\_ don't agree with \_\_\_\_\_ your opinion on the subject.

3. A friend of mine took this photograph of me.

**TAKEN**

This photograph of me \_\_\_\_\_ was taken by one of \_\_\_\_\_ my friends.

One + of + possessive adjective + plural noun

4. I couldn't think of a way of solving the problem.

**HOW**

I couldn't work \_\_\_\_\_ out how to solve \_\_\_\_\_ the problem.

Work out – to find a way to do something by thinking carefully about it and trying to deal with it

How + to + infinitive means the way of doing something

5. "Don't make so much noise!" she told them.

**STOP**

She told them \_ to stop being so \_\_\_\_\_ noisy. Making so much noise

Tell + object pronoun +to +  
infinitive is required to report an  
order

The structure stop + being  
+ so must be used with  
noisy because it's an  
adjective

So + adjective  
instead of so much  
+ uncountable noun

6. At the end of the party, we all helped with the clearing up.

**OVER**

When the party \_\_\_\_\_was over all of\_\_\_\_\_ us helped with the clearing up.

Be over means end or finish

All + of + object pronoun + verb



13 ) For questions 1-10, complete the second sentence so that it has a similar meaning to the first sentence, using the word given. You must use two to five words, including the word given.

1. The match has probably started so it's not worth going now.

**POINT**

The match has probably started so \_\_\_there's no point going now\_\_\_\_\_ now.

2. The teacher didn't let us leave the classroom until we had finished the exercises.

**MADE**

The teacher \_\_\_\_\_made us finish the exercises\_\_\_\_\_ before we left the classroom.

3. My sister regrets not working harder for her exams.

**WISHES**

My sister \_\_\_\_\_wishes she had worked \_\_\_\_\_ harder for her exams.

4. I last saw Danny three days ago.

**FOR**

I \_\_\_\_\_haven't seen Danny for\_\_\_\_\_ three days

5. The boss will only promote you if you work hard.

**UNLESS**

The boss will \_\_\_\_\_not promote you unless you\_\_\_\_\_ work hard.

6. I told Maria that I was sorry I had lost her book.

**APOLOGISED**

I \_\_\_\_\_apologised to Maria for losing \_\_\_\_\_ her book

7. You're a better cook than me.

**COOKING**

I'm not \_\_\_\_\_so/as good at cooking as\_\_\_\_\_ you are.

8. I shouted at her because she annoyed me.

**MADE**

IF \_\_\_\_\_she hadn't made me \_\_\_\_\_angry, I wouldn't have shouted at her.

9. We couldn't swim because the water was so cold.

**US**

The water was \_\_\_\_\_too cold for us to \_\_\_\_\_ go swimming.

10. It's strange for me to eat at this time of the day.

**USED**

I'm \_\_\_\_\_not used to eating\_\_\_\_\_ at this time of the day.

If you are used to something you are accustomed to it here it's negative

I'm used to waking up early

I'm getting used to waking up early

I used to wake up early

Too + adjective + for + object pronoun+ to + infinitive this structure is used to explain why something is/was impossible